



South Calgary Chinese Evangelical Free Church
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Associate Director of Children's Ministry – Early Childhood Education

South Calgary Chinese Evangelical Free Church (SCCEFC) is a thriving, family-oriented, missions focused church in Calgary, Alberta. Since 1988, SCCEFC has grown and now serves three congregations (Cantonese, English, and Mandarin) with a total weekly attendance of more than 900.

We are seeking a full-time **Associate Director of Children's Ministry** to provide leadership for our early childhood education ministries (Nursery to Kindergarten). This individual will serve under the supervision of the Director of Children's Ministry and will focus on nurturing faith in our youngest children and supporting their families.

Specific Responsibilities:

1. Meets regularly and works collaboratively with the Children's Ministry Director.
2. Serves as a leader and representative of the early childhood department in the Children Ministry Committee.
3. Leads in planning the curriculum and teaches in our Nursery, Children Sunday School, and Agapeland fellowships.
4. Coordinate children's programs of the church, including summer programs and special events.
5. Provide spiritual support and care for expecting parents.
6. Recruits, train and provides spiritual care and support for volunteers serving in early childhood programs.
7. Responsible for check-in and safety procedures for the department.

Our ideal candidate will have the following Qualifications:

1. Committed Christ-follower with a calling to full-time ministry.
2. Formal training in Early Childhood Education and/or strong biblical foundations through recognized theological training (seminary, Bible college, or reputable para-church certification) is preferred.
3. Active experience in a children's ministry setting, with demonstrated leadership in volunteer management and the ability to work effectively with young children.
4. Fluent in English; proficiency in Cantonese and/or Mandarin is an asset.
5. Competency with basic computer software (e.g., Excel, Word) and the willingness to learn new software such as Planning Centre and Canva.

The successful candidate must be in agreement with SCCEFC's Constitution and Bylaws and be willing to undergo the credentialing process of the Evangelical Free Church of Canada.

If you believe that the Lord is calling you to serve with our church, please email pulpit@sccefc.ca with your cover letter and resume.